



Feature Summary

MainBoss Basic satisfies all your maintenance management needs in an integrated easy-to-use package.

Assets	
Preventive maintenance scheduling	✓
Asset specifications	✓
Printable attachments	✓
Meter management	✓
Custom asset categories	✓
Spare parts & descriptions	✓
Replacement schedules	✓
Service contract management	✓
Contact persons for each asset	✓

Work Requests	
E-mail submission	✓
Easy transition from request to work order	✓
Prioritizing	✓
Analysis reports	✓

Work Orders	
Links to requests	✓
Service contract tracking	✓
Labor costs by the hour	✓
Assignment to inside workers	✓
Dealing with outside contractors (including purchase orders for labor)	✓
Chargebacks to requestors	✓
Reserving parts and materials	✓
Tracking actual use of parts and materials	✓
Labor scheduling by worker or trade	✓
Easy identification of overdue work orders	✓
Creation of work orders from boiler-plate templates	✓
Analysis reports	✓
Customized categorization	✓
Tracking of causes for repair	✓
Cost summaries	✓

Inventory	
Price tracking	✓
Choice of vendors	✓
Usage tracking	✓
Storeroom transfers	✓
Re-ordering suggestions	✓
Multiple storeroom tracking	✓
Customized categorization	✓
Loss tracking	✓
Analysis reports	✓

Workers	
Associate trades with employees	✓
Associate employees with assets	✓
Security structures to allow workers to obtain info for their own jobs, but not others	✓

Purchasing and Receiving	
Suggested purchase orders	✓
Purchase order details	✓
Inventory / non-inventory on same purchase order	✓
Customized categories	✓
Ability to specify PO#	✓
Labor and materials	✓
Analysis reports	✓

Reporting	
Standard reporting	✓
Report previews	✓
Export to Excel, Access	✓
Sorting, grouping, data selection	✓

General	
Support in English, French, Spanish, German	✓
Ability to add additional language support	✓
XML data export	✓
Built-in database backup & restore	✓
Facilities to remove and archive outdated info from active database	✓
Specification of data format preferences	✓
Easy installation and management of software	✓